

**UNIVERSITY COLLEGE HOSPITAL, IBADAN, NIGERIA**

**INVITATION TO PREQUALIFY AND TENDER FOR PROJECT IN THE UNIVERSITY COLLEGE HOSPITAL, IBADAN, NIGERIA**

Bids are hereby invited from interested and reputable contractors, suppliers and manufacturers with relevant experience and good track records for the following project.

<b>S/NO.</b>	<b>PROJECT TITLE</b>	<b>TENDER FEE</b>
	<b>Supply and Installation of 500KW Solar</b>	
<b>LOT1.</b>	<b>Panel with selective storage facilities</b>	<b>30,000.00</b>

**(2) BIDDING CRITERIA Submission of:**

- (A) Certificate of Registration with the Corporate Affairs Commission (CAC)
- (B) Company Profile and Organization Structure, including names and resume of key personnel with addresses and phone numbers.
- (C) Certificate of Registration of both the company and the key Personnel with relevant professional bodies,
- (D) Verifiable list of previous/similar major project successfully executed in the past five (5) years with their location and clients. (Copies of completion Certificate/Final Payment Certificate should be attached.)
- (E) Current Tax Clearance Certificate for the last three (3) years.
- (F) List of Equipment to be used for the project and their Locations
- (G) Three years audited accounts of the Company (2014, 2015 & 2016)
- (H) Certificate of current compliance with the NSITF Employee Compensation Act.
- (I) Evidence of registration on the Bureau of Public Procurement's National Database of Contractors, Consultants and Services Providers by inclusion of Interim Registration Report issued by the BPP.
- (J) Evidence of Financial Capability/Reference Letter from a Reputable Bank,
- (K) Certificate of Compliance from the Industrial Training Fund (ITF)
- (L) Certificate of compliance from the Pension Commission (PENCOM)
- (M) For Joint Ventures, Memorandum of Understanding must be attached

(N) Letter of Consent to allow for verification of all the documents submitted including CAC, Inland Revenue, VAT remittances, Pension & Industrial Training Fund and the Company's financial standing with the bankers.

### **(3) COLLECTION OF BID FORMS**

Payment of the appropriate Tender Fee(s) as shown above should be made with certified Bank Draft in favour of the University College Hospital, Ibadan. The Bank Draft should be converted to the Hospital's receipt at the Finance & Account Department of the Hospital. The Hospital's receipt would be used to collect the bid documents from the office of the Deputy Director (Procurement). Photocopy of the receipt should be attached to the Tender Documents,

### **(4) SUBMISSION OF DOCUMENTS**

The title of the project should be clearly written at the top left-hand corner of the covering envelope and should not bear the name of the tendering contractor.

Prospective bidders should enclose the **Technical Bid** in a separate envelope and the **Financial Bid** in another separate envelope. The two (2) separate envelopes shall be enclosed in one sealed outer envelope clearly marked "**INVITATION TO TENDER – Lot No-,,**" in four (4Nos) set, but should not bear the identity of the bidder. It should be addressed to:  
**The Chief Medical Director University College Hospital, Ibadan,**  
**The completed and sealed tender documents should be deposited in the Tenders Box in the office of the Deputy Director (Procurement) UCH, Ibadan.**

### **(5) CLOSING DATE & OPENING OF BIDS**

**Submission of Tender closes on 8<sup>th</sup> May, 2017 at 12:00noon.** Any Tender received after this date and time will not be considered. The submitted documents will be opened on the same day, **8<sup>th</sup> May, 2017 at 12:00noon** at the Omolade Alade Hall of the **School of Nursing, UCH, Ibadan.** Bidders or their representative are required to be present at the opening.

#### **Please Note that:**

- (i) The University College Hospital, Ibadan is neither committed nor obliged to short-list any Contractor or to award the contract to any Contractor or Agent.
- (ii) The UCH, Ibadan reserves the right to reject any and/or all bidding packages.
- (iii) The UCH, Ibadan will only recognize and correspond with only authorized officers of the tendering Companies and NOT through individuals or agents acting on their behalf.

(iv) This advertisement for invitation shall neither be construed as a commitment on the part of the UCH, Ibadan nor shall it entitle any contractor to make any claim whatsoever and/or seek any indemnity from the UCH, Ibadan.

**Signed:**

**Deputy Director (Procurement)**

**For: Chief Medical Director**